

**Village Board & Parma Town Board  
Joint Meeting Minutes  
January 14, 2025**

Present:     **Village of Hilton**

Mayor Lee, Trustees, Speer, Zabelny, Fowler, Farrell  
Village Manager Shari Wilson-Pearce  
Deputy Clerk Amy Harter

**Town of Parma**

Supervisor Roose, Councilpersons, Judd, Sercu, Ferguson,  
Town Clerk Carrie Fracassi

Mayor Lee called the meeting to order at 6:30 pm with the Pledge of Allegiance and a moment of silence. This meeting was held in the Ingham Room of the Community Center.

**Discussion**

Ambulance Service/Creating proposed district. The Village Manager explained this meeting is discuss creating a tax district for ambulance service within the Village and Town. The south side of Parma has an ambulance district currently. Shari explained the two Clerks would work on the legal aspects including the proper notifications. The Village Board has discussed this and are in agreement to move forward with creating the tax district.

Supervisor Roose noted he is waiting for New York state to recognize EMT's and paramedics as an essential service such as fire and police. Town Attorney, Maureen Werner, explained the ambulance district would mirror the Fire District. Council Member Judd stated if the state moves to recognize this as an essential service, she expects that funding will be available to help offset some of the costs. After some discussion pertaining to tax implications and costs, the Town Board noted they are all in agreement to move forward with creating a tax district for the purpose of ambulance services. The Village Manager will work with the Village Attorney and will keep the boards updated on the progress. She recommends the Village and Town Attorneys communicate as well.

Parma Special Police: Mike Lonville was present to thank the boards for their continued support. His latest report will be distributed to both boards.

### **Village Business**

SG Security: Shari Pearce reported to the board that our security company has notified her that our video cameras may be non-compliant with federal mandates. She will be working with them to address this issue.

**Resolution** to authorize Autumn Miles access to Petty Cash funds: Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

**Resolution** to amend the Procurement Policy to authorize Aimee Doser to make purchases. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

### **Adjournment**

There being no further business, the board adjourned at 6:55 p.m. with a motion from Mayor Lee, seconded by Trustee Speer.

Respectfully submitted,

Amy Harter  
Deputy Clerk