

Joseph M. Lee, Mayor

TRUSTEES
Andrew J. Fowler
Sherry A. Farrell
Larry W. Speer
Shannon Zabelny

Shari Wilson-Pearce Village Manager/Clerk
Jeff Pearce Supt. of Public Works

VILLAGE OF HILTON

59 HENRY STREET
HILTON, NY 14468

(585) 392-4144
(585) 392-5620 Fax
voh@hiltonny.org



Village Board Meeting Minutes June 6, 2023 Approved

Present: Mayor Lee
Trustees, Fowler, Farrell, Speer, Zabelny
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Code Enforcement Officer Mark Mazzucco
Asst. Superintendent Chad McManus

Guests: Ignatio Ladelfa, Debra Hebing

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available on Zoom.

Recreation Report

Recreation Department: Tom Venniro updated the board on upcoming events including Food Truck Wednesdays, summer concerts and the Summer Smash event on July 28th.

Ryan Rockafellow provided a map with the proposed road closures for the Holiday Celebration on Main Street, December 9, 2023. Ryan worked with the DPW Superintendent to devise the traffic pattern. The Parma Special Police will be dedicated on Brook St, West and Henry Street. They will direct local traffic and assist pedestrians. The Village DPW and Town Highway Department will share in the responsibilities for the event including equipment and manpower. The board discussed the plan in detail and is supportive the event.

Resolution to close West Avenue and Main Street to Hovey Street, on December 9 from 2 p.m. - 6:30 p.m. for the Holiday Celebration hosted by Hilton Parma Recreation. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Lease: Cody Kelly, Monroe Landscape, has a lease with the Village for a vending machine in the Community Center at \$50.00 per month. He is seeking to reduce the cost of his rent and increase the lease term to 2 years. He noted the cost to run his machine is minimal and the rent is half of his profit. He is also seeking to install a small machine candy machine.

Resolution to reduce the rent for Monroe Landscape to \$25 per month and increase the lease term to two years, a gumball machine will be added to the lease. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried 5-0.

Code Enforcement

Mark Mazzucco updated the board on the Building Department including the Zoning Board approval for phase 2 of construction of 150 Old Hojack Lane.

98 South Avenue: This project should be getting started in the near future, there have been no changes in the past month.

14 Peach Blossom: All items have been completed and the matter should be closed in court on June 22nd.

7-11 Store: Mark noted all outstanding items have been taken care of by the business owner.

Ron Bragg spoke to the board about his role as part time Fire Marshal. He provided a detailed written report consisting of the inspections and work he has done thus far. The board is pleased with the progress Ron has made.

Treasurer

Resolution Pursuant to the existing franchise agreement and per Section 626 (1) of the Real Property Tax Law, a tax credit of \$235.03 is hereby granted to Time-Warner Cable for the fiscal year 2023-2024. Motion to approve made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Resolution to open a 90-day CD at a rate of 4.9%. Motion to approve made by Trustee Farrell, seconded by Trustee Speer. Carried 5-0.

First Quarter Tax: Maryalice Edwards reported the Village received an increase in sales tax; which is \$18,240.21 more than this time last year.

DPW Superintendent

Resolution to purchase a Bobcat Hydraulic Hammer at \$11,898.68; this is a budgeted item. Motion to approve made by Trustee Zabelny, seconded by Trustee Farrell. Carried 5-0.

Resolution to modify the fee schedule to charge \$3.00 for each commercial tire picked up by the Village. Motion to approve made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

Resolution to modify the fee schedule and charge for requested water meter testing by homeowners at the current market price. If the meter is faulty, there will be no charge. Motion to approve made by Trustee Speer, seconded by Trustee Farrell. Carried 5-0.

7-11 Store: A light pole was struck by a vehicle on May 11, 2023. The driver fled the scene but an attorney called the Village Office to reimburse the Village for the damages. Jeff Pearce will provide the cost of materials and labor to repair the damage.

Manager

Resolution to deposit the Worker's Comp Administrator's refund of \$11,292 into the general fund. Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Resolution to increase Aimee Doser's wage by \$1.00 per hour for her six-month evaluation. Motion to approve made by Trustee Speer. Carried 5-0.

Resolution to continue with the variable rate for electric through NOCO for the upcoming year. Motion to approve made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Resolution to enter into a contract with NYS for the Zoning Code Update for a grant award of \$46,800 and allow the Mayor to sign the contract and documents. Motion to approve made by Trustee Zabelny, seconded by Trustee Farrell. Carried 5-0.

GIS Services: The DPW Superintendent is seeking map based information available which is available from Monroe County. Monroe County is willing to share web based map services at no cost with Village with an Intermunicipal Agreement. MRB Group will be providing the Village with an application for this purpose, this is a budgeted item.

Resolution to approve the Intermunicipal Agreement with the County to share GIS services, pending our attorney's approval. Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Resolution to approve the US Department of Housing, Urban Development and Emergency Services Grants contract for a three year period beginning October 1, 2023 – September 30, 2026. Motion to approve made by Trustee Farrell, seconded by Trustee Zabelny. Carried 5-0.

Resolution to increase the wages for Andrew Steiger by .50 per hour per his review. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

SG Security: The approved amount of \$33,069.00 to install access control for five exterior doors at the August 22, 2022 meeting. A payment of \$35,000 will be held by the Treasurer until the project is complete to the Village Manager's approval. An additional \$1931.00 was needed for electrical work for the project. These monies are to be taken from the ARPA funds.

Storage Space: After 15 years, Lifequest Church has moved to another location. Shari noted they were excellent tenants and the congregation made many improvements within the Community Center. The board wishes to thank Rob Dickerson and the entire congregation of Lifequest Church for their many contributions over the years.

Shari is recommending the Village retains the use of room 211 to allow overflow storage for Foodshelf, LaDanse and the Village. Currently, Foodshelf and LaDanse store items in the

Records Room and the space is very limited. Village records are confidential and sensitive in nature. Trustee Farrell reported the Recreation Department is in need of extra storage as well. The board discussed options for storage including offering Recreation the cabinets in the Ingham Room. This item is tabled for further discussion.

Snow Removal: Mayor Lee is recommending the Village stop plowing snow at the Fire Department and allow the Town of Parma to take over. Currently, the municipalities take turns every other year with the responsibility. Mayor Lee met with the Parma Highway Superintendent and the DPW Superintendent last month and they agreed to discuss the matter with their respective boards. Mayor Lee noted the Village has many new employees with 13 municipal lots to plow. Trustee Speer strongly disagrees with this suggestion as it sends a clear message that the Village does not support the Fire Department. He noted the parking lot is empty of vehicles, curbs and lighting which is the simplest location to plow especially for less experienced employees. He further noted the Village has the equipment and good employees that can handle the job. Trustee Fowler stated the Village residents pay both Village and Town taxes and it would be fair to allow the Town that has more than double the population to take over the responsibility and it is not a matter of the Village Board not supporting the Fire Department. This item is tabled for the next meeting.

Water Tower Lease: Shari reported the original 40 year lease with Monroe County Water Authority from 1985 expires December 2025. Shari recommends meeting with the Water Authority to discuss their plans for the future. The board agrees and a meeting will be scheduled. Shari will keep the board updated as the information becomes available.

EV Charger: Shari reported there is a charger that is in need of repair in the Hovey Square location. She will work with the company to fix the unit at an approximate cost of \$482.13.

Resolution to authorize the Village Manager to hire EV Charge Solutions to make repairs as necessary. Motion to approve made by Trustee Speer, seconded by Trustee Fowler. Carried 5-0.

Liability Insurance: NYMIR provided a quote to cover the Village beginning July 1st, the coverage includes liability, cyber, crime, vehicle and inland marine. There is an outstanding reserve on a claim that has kept many carriers from providing a quote to us.

Resolution to authorize the Village Manager to bind insurance for the Village as of July 1st through June 30, 2024 through NYMIR at a cost of \$88,084.53. Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Ambulance Update: Trustee Speer reported that the Fire Department is handling more calls each month before the ambulance can arrive. He stated this is due to Monroe Ambulance coming to Hilton from a distance. He explained this is in no way a reflection of Monroe's ability or desire to respond, it is due to their business model. He noted the previous provider was paid from Federal funding due to COVID 19 which allowed them to remain in the Hilton Fire house. Therefore the Hilton Fire Department members did not need to respond nearly as

often. He is bringing this issue to the Village Board’s attention to begin the conversation toward a paid ambulance service. There is an ambulance meeting scheduled in two weeks and this topic will be discussed. So far, Monroe Ambulance is meeting all the necessary benchmarks as required by law.

Greenlight Internet: Shari reported she met with Mayor Lee, the DPW Superintendent and representatives from Greenlight. They are considering bringing their internet coverage into the Village. Since they are not considered a utility, the Village does not have policies and procedures nor fees in place for this type of installation. After speaking with NYCOM, it is recommended that a local law be created to address this work. Shari will continue to research the necessary contracts and keep the board up to date.

Public Forum

Mayor Lee read the Public Forum procedures and opened the meeting at 6 p.m. Being no business brought forth by the public, Mayor Lee closed the Public Forum promptly.

Minutes

Resolution to approve minutes of May 2, 2023 as presented. Motion to approve made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

Vouchers

Resolution to approve the June vouchers for payment to include the following additions:

MC Solid	\$13,970.18	Prepaid	\$5,667.14
JC Smith	\$401.60	TA	\$27,741.77
Axon Exterprises	\$66.40	General	\$129,417.54
Charter Comm	\$159.98	Water	\$46,145.83
HCSD	\$1,823.88	sewer	<u>\$6,715.62</u>
United Business	\$322.42	Total	\$215,687.90
United Uniform	\$219.97		
WB Mason	\$29.08		
Kimball Midwest	\$80.40		
Ben Conolly	\$130.98		

Motion to approve the vouchers as presented made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Discussion

There was no Recreation Commission report given.

Fire District Commission Report Trustee Speer noted the Greece Special Police have agreed to assist with the July Fireman's Carnival.

Monroe County Legislator Blake Keller sent a Certificate of Recognition for the DPW to the Superintendent detailing the many duties the department performs. *A copy of the letter and certificate are at the end of these minutes.*

Adjournment

There being no further business, Trustee Fowler made a motion to adjourn the meeting at 7:25 p.m. seconded by Trustee Speer. Carried 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk



Monroe County Legislature

G. BLAKE KELLER

LEGISLATOR - DISTRICT 1

May 22, 2023

Jeff Pearce, Superintendent
Village of Hilton Department of Public Works
50 Henry Street
Hilton, NY 14468

Dear Superintendent Pearce,

Endorsed and established by the United States Senate in the year 1960, National Public Works Week takes place the 21st through the 27th of May 2023, honoring the efforts and contributions of Public Works employees nationwide.

Public Works departments require expertise in an array of critical domains. Sewage maintenance prevents leakage, contamination, and environmental hazards. Up keeping of local parks ensures safe opportunities for youth engagement and recreation within our communities. Highway Departments are responsible for the safe usage of roads, often providing construction and snow/ice removal services that ensure security in individual's commutes and daily travel. Public Works employees make our communities function.

As a representative of the citizens of Monroe County, I express the community's collective gratitude for the service valued and demonstrated by the Hilton Department of Public Works. Each and every day, individuals see the results of your contributions, the effort you exhibit, and the pride in work that you cherish. In recognition of your commitment to excellence, the Majority Caucus of the Monroe County Legislature honors your work with this proclamation.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Blake Keller".

G. Blake Keller
Monroe County Legislator
District 1

Monroe County Legislature

Certificate of Recognition

*On behalf of the entire Monroe County Legislature,
I, Blake Keller, Legislator – District 1,
Do hereby present this Certificate of Recognition to:*

Hilton Department of Public Works

For being honored this Monday, the 22nd of May 2023, recognizing the collective dedication to service and contributions of those serving the residents of Hilton, NY.

A vital service of its community, the Hilton Public Works Department ensures the quality of life for nearly six thousand residents. Hilton Public Works administers leaf pick-ups and brush removal to maintain the safety and quality of our homes and properties. Just as vital, your department provides critical snow and ice control services, ensuring our children can safely attend school. Braving Western New York's unpredictable elements time and again, Hilton values your service - your work does not go unnoticed.

Thus, in recognition of National Public Works Week in the United States, celebrated from the 21st through the 27th of the month of May 2023, myself and the Hilton community as a whole are thankful for the Hilton Public Work's dedication. Our community is well-off because of your efforts.

Signed this 22nd Day of May 2023



Blake Keller
Monroe County Legislator
District 1