

**FEE SCHEDULE  
VILLAGE OF HILTON  
FISCAL YEAR 2021-2022  
Effective April 6, 2021**

\*\*\*Not for profit organizations will receive a \$30.00 credit applied to any building permit fee

<u>Type of Permit:</u>	<u>Per Sq. Ft.</u>	<u>Minimum</u>
<b>I. Residential:</b>	<b>(Price includes Certificate of Occupancy)</b> For first dwelling unit. All others at \$40.00	
Dwelling Area	\$.12	rounded to nearest whole \$
Unfinished Area	\$.12	No minimum - n/a
Non-Dwelling Area	\$.12	No minimum - n/a
<b>II. Non-Residential</b>	<b>(Price includes Certificate of Occupancy)</b>	
<i>New Building:</i>		
First 5000 sq. ft.	\$.12	\$150.00
All over 5000 sq. ft.	\$.10	
<i>Additions/Remodel:</i>		
First 5000 sq. ft.	\$.12	\$75.00
All over 5000 sq. ft.	\$.10	
<b>III. Other Permits</b>	<b>(Price includes Certificate of Compliance)</b>	<b><u>Fees</u></b>
Additions		\$ 75.00
Conversion to habitable space		\$ 75.00
Additional Certificate of Occupancy (Applies to multiple units)		\$ 40.00
Open or enclosed porch/sun room		\$ 75.00
Open or covered deck		\$ 75.00
Pergola		\$ 40.00
Demolition		\$ 30.00
Minor structural improvements		\$ 30.00
Major structural improvements		\$ 50.00
Garage		\$ 75.00
Addition to garage		\$ 75.00
Storage shed		\$ 30.00
Swimming pool (above ground)		\$ 40.00
Swimming pool (in ground)		\$ 100.00
Fences		\$ 30.00
Commercial Satellite Antennas		\$ 100.00 per application
Antenna Tower		\$ 50.00 plus \$2/vertical ft.
Fireplace, wood stove, gas fireplace		\$ 50.00
Fire Alarm System		\$ 50.00
Fire Suppression System		\$ 50.00
Floodplain development permit		\$ 75.00
Handicap Ramp		No charge
Standby generator		\$ 40.00
Sign		\$ 30.00
Additional signs (On Same Application)		\$ 20.00

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Small Cell Facility Permit Fees.

- (1) In order to ensure that the limited private use of the public right-of-way authorized herein does not become an additional cost to the Village, it is hereby determined by the Village Board that the following fees shall be charged to small cell permit applicants and small cell permit holders which fees may be modified by the Village on an annual basis.
- (2) Small Cell Permit Application Fee: \$250 (non-refundable) due to the Village Building Department upon submittal of a completed application. Applicant shall also be responsible for paying a review fee reimbursing the Village for all reasonable and necessary engineering, administrative and legal fees incurred by the Village in reviewing and inspecting an application.
- (3) Annual Small Cell Permit Fees:
  - (a) For placement on Existing Private Utility Poles, buildings, infrastructure, property or Village right-of-way - \$500 per year per pole.
  - (b) For placement on Existing Village-owned buildings, utility poles, infrastructure or property - \$750 per year.
  - (c) For placement of new poles in the Village right-of-way - \$1,000 per year per pole.
- (d) Fee start date: The annual permit fee shall be payable January 2 of the year following installation. Failure to pay the annual permit fee shall result in the imposition of a 5% penalty fee, additional collection fees if necessary, and suspension or revocation of the permit

**Penalty fee:**

If a building permit is not obtained as required by the Village Zoning Ordinance for any structure, addition or change of use, the Code Enforcement Officer shall double the permit fee. This fee is applicable to the current owner of the property, regardless if the improvement was undertaken by the previous owner or not.

**IV. Miscellaneous:**

Vendor's permit –parades	50.00/day per company (up to 4 individuals on a permit
Vendor's permit – door to door sales	\$ 50.00/day for profit organizations
Vendor's permit – not for profit organizations	No Charge
Vendor's License - ice cream sales/food cart	\$ 150.00/per truck/cart p/Season (Apr-Oct)
Copies made for the public	\$ .25/per page
Code Book	At cost
Subdivision Specs	\$ 40.00

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Tax Search	\$ 25.00
Additional copies requested of C.O's	\$ 25.00
Handicap parking sign	\$ 35.00
History books-Hilton USA	\$ 10.00
History books-First Families	\$ 20.00
History books-Parma Hilton Timeline	\$ 15.00
Hilton 1965 Fire DVD	\$ 15.00
Checks returned for Insufficient funds	\$ 20.00 (Per NYS law)
Recreation Fee	\$450.00/per unit

FOIL Documents \$ .25/per copy

**V. Zoning Board Fees:**

Application and Public Hearing	\$100.00
Conditional Use/Variance each occurrence	\$100.00
Application for Site Plan Review	\$200.00 (Once Scheduled)
Special Meeting Request for Zoning	At Cost
Village Engineer	At Cost
Village Attorney	At Cost

**Village Board Fees:**

Application to Rezone Property	\$200.00
Application for Subdivision	\$200.00

**VI. Inspection Fees:**

Building Inspector	\$40.00/hr
Fire Marshall	\$40.00/hr

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<b>VII. <u>Public Works Charges</u></b>	<b><u>RATE</u></b>
Supervision	At cost
Labor	At cost
Equipment per NYSDOT & MCDOT rate schedule	
Sewer machine	\$35.00/hr, plus labor
Sidewalks, owners request	at cost
Sidewalks, Village maintenance	no fee
Towing fee	At cost plus \$50.00
Property maintenance violations	\$100.00 plus labor, equipment and legal cost per occurrence.

<b>VIII. <u>Dumpster Rentals:</u></b>	
6 yard	\$125
9 yard	\$150
10 yard	\$160
Extra week	Cost of dumpster
Extra dump	Cost of dumpster
Roofing and demolition/construction material	Additional \$50
Concrete Box	\$ 10.00
Cardboard dumpster	\$ 4.50/yard

**Commercial customers with Dumpsters**

Dumpster rentals	\$ 15.60/cubic yard
Extra dumpster pickup	¼ of monthly charge

**Restaurants-Dumpster Rentals**

Dumpster Rentals	\$ 18.60/cubic yard
Extra dumpster pickup	¼ of monthly charge

**Apartment Complexes – with or without dumpsters**

Dumpster Rentals	\$ 15.60/cubic yard
Curbside	\$ 9.60/cubic yard

**Containers:**

96 Gallon Carts: For all multi-residential and residential uses: \$60.00/each  
(Amended 2/5/08)

Additional carts over one per multi-residential property as determined by the Superintendent of Public Works \$ 12.50/month/per cart

Recycling Boxes:	\$ 10.00
New Residents	no charge

**Other Refuse Charges:**

**A. Residential Users:**

Three standard containers/per week - weight not to exceed 25 pounds each - no charge  
Each standard container over three per week - red standard sticker must be attached.

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Cost of Stickers:

Standard	\$ 1.00/each
Bulk items	\$ 5.00/each
Large Bulk item	\$ 10.00 (ex: Hot Tub, Pool Liner)
Refrigerants	\$12.00/each
Appliance pick up	no charge
Electronic Waste Fine/Penalty	\$25.00
Tires on rim	\$10.00

**B. Multi-Residential Users**

1. If standard containers are used:

Three standard containers per week/per premise - - no charge (weight not to exceed 25 pounds each) Each standard container over three per week - red standard sticker must be attached.

**OR**

2. If dumpster(s) are used:

a) \$ 15.60 per cubic yard charge

**C. Commercial Users:**

1) For commercial properties with less than 20 units:

a) If standard containers are used:

Three standard containers per week/per premise - - no charge (weight not to exceed 25 pounds each) Each standard container over three per week - red standard sticker must be attached.

**OR**

b) If dumpster(s) are used: \$ 15.60 per cubic yard charge

2. For commercial properties with 20 or more units:

a) One dumpster is required for every 20/units and a \$ 15.60per cubic yard charge

Dumpster cleaning	\$100.00 per cleaning
Recycling Containers (96/gallon)	\$2.00/month

**IX. Sewer Fees:**

**CHARGES**

Out of district residential customers	\$ 250.00 /annually
Residential, single family homes	\$ 150.00/annually
Out of district multi residential/duplex	\$ 300.00/annually
Multi-Residential properties with two or more units:	\$37.50 per 15,000 gal of water minimum of \$ 300.00/per year
Churches	\$ 37.50 per 15,000 gal of water minimum of \$ 300.00/per year

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**Sewer Fees:**

**CHARGES**

Commercial	\$ 37.50 per 15,000 gal. of water with a minimum of \$ 300.00/per year
Townhouses and apartment complexes <b><u>that have one meter for multiple units</u></b> (Cedar Hill, Village II, Unity Health)	\$ 37.50 per 15,000 gal
Townhouses and apartment complexes that have <b><u>one meter per unit</u></b>	\$ 150.00/annually/per unit
<b>Out of district residential in the Pending North Parma Station</b> (Maintenance and cost associated with Lift station)	<b>\$ 300.00</b>
<b>New Sewer Connection Fees</b>	
Property within Village limits Residential use (per unit charge) Commercial/Industrial use	\$250.00, plus cost of installation per connection \$350.00, plus cost of installation per connection
Property outside the Village limits Residential use (per unit charge) Commercial/Industrial use	\$1,000.00 \$2,000.00

**X. Water Fees:**

New installation	Time & materials +10%
Water account charge	\$ 15.00
Final readings	\$ 25.00
Water meters 5/8" x 3/4"	\$100.00
Water meters 1" and larger	At Cost +15%
Frozen meters 5/8" x 3/4"	\$100.00
Frozen meter 1" and larger`	At Cost +15%
Disconnect/Reconnect fees	\$ 30.00 each time
Consumption Fees:	\$ 3.49/per thousand plus \$.24 per day, Village
	\$ 3.83/per thousand plus \$.25 per day, Outside customers
Sprinkler Connection	\$120.00/annually
Per hydrant:	\$200.00/annually

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Daily water rate based on meter size

Meter Size	Charges per Day
up to 3/4"	\$.24
1"	\$.47
1 1/2"	\$.84
2"	\$1.35
3"	\$3.36
4"	\$4.53
6"	\$9.05
8"	\$12.94
10"	\$31.01

**XI. Parks: (Rent of Jennejahn Lodge):**

\$240.00 per occasion Friday – Sunday and Holidays  
\$ 50.00 Full-time Village Employees and Village Board members (limited to one time per year)

Discounted rate for any reservation booked Monday through Thursday:  
There will be no special consideration on reduced rates for non-profit groups.

\$205.00 per occasion Monday - Thursday  
\$ 50.00 Full-time Village Employees and Village Board members (limited to one time per year)  
All holidays will be charged the weekend price.

**XII. Operating Permits:**

The Code Enforcement Officer may charge up to \$50.00 per inspection if any of the following organizations or place of assembly are found to be in violation of the NYS Building & Fire Code 3 times or more.

Places of Public Assembly  
Exhibit and Trade Shows  
Place of Worship  
Repair/Gasoline Service  
Pyrotechnics (Outside Only)

Temporary Structures/Tents  
Multi Family:  
Apartment Complex/Building  
Health Care Facility