

**Village Board
Approved Meeting Minutes
June 3, 2025**

Present: Mayor Lee, Trustees, Fowler, Speer and Zabelny
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Asst Superintendent Chad McManus
Code Enforcement Officer Ron Bragg

Absent: Trustee Farrell

Guests: Chris Zastawny, Mike Sengillo, Jason Burgett, Grace Englebrecht

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available on Zoom.

Recreation

Tom Venniro updated the board on their recent events. The Color Run was very well attended. There are two big events this coming weekend at the Town Park, “Clams and Bands” and the Hilton Heat soccer tournament. The Town Board is considering potential uses for property they recently obtained which will be included in their campus.

Library

Library - Grace Engelbrecht reported they held 45 events with 698 attendees and had 4137 visitors in May. She explained the building is having maintenance done for their sewers and may have to close the building for the day.

Code Enforcement

Ron Bragg reported there is a serious situation at Hilton East, Ron has attempted to reach them several times to address fire response procedures, and they are not responding. The Health Department has stepped in. Fines have been assessed.

Cooper Drive: The department is still receiving complaints about the presence of chickens in the neighborhood. Ron is continuing to rectify the situation.

Treasurer

Resolution: That pursuant to the existing franchise agreement and per Section 626 (1) of the Real Property Tax Law, a tax credit of \$187.01 is hereby granted to Time -Warner Cable for fiscal year 2025-26. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 4-0.

Resolution to authorize the Treasurer to renew a CD at a rate of 4.2% for 90 days at Canandaigua National Bank. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried 4-0.

Superintendent

Resolution to increase Jason Chapin wages per hour \$1.00 after his six-month evaluation. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

Sewer Connection: Jeff Pearce received a request to connect to our sewer for two houses Collamer Road and six on Old Hojack Lane. The board is not in favor of this action.

Frontier: Jeff reported that six applications have been submitted for fiber installation in the south west quadrant of the Village. They will be required to pay our engineer fees unless they use their own easements for any construction.

Manager

2 Peach Blossom Rd South: Shari Pearce noted there is no update to the status of the tree removal, however, it is her understanding that funding is available from Monroe County for the tree to be removed. This matter is expected to be resolved in the coming weeks.

Green Lane: No parking signs have been installed in the neighborhood as approved by Local Law. There was communication between the Village staff and a property owner that parks in the Cul-de-sac, he asked for the signs on his lot to be moved approximately eight inches. By order of Mayor, the signs will not be moved within the next 24 months.

Liability Insurance: The quote for coverage will be available for the next meeting.

Building Department: Mark Mazzucco's last day of full-time employment was May 30th. Mark is willing to work June 9th through June 18th with Ron; this will keep the department up to date while a new hire is ready to start later in the month.

6:00 p.m. Public Forum

Public Forum is open to any member of the public to speak with the Village Board

Mayor Lee read the public forum procedures and opened the meeting for comment at 6:00 p.m.

16 Main Street: Dr. Chris Zastawny, Integrated Chiropractic was present to discuss the condition of his property to the west of the building. There are several trees that have caused the concrete sidewalk to heave. The trees were planted by the Village several years ago. Shari Pearce explained since the property belongs to Integrated Chiropractic, any work done would be at the owners expense. The board discussed some possible options and offered to purchase the area for a one dollar. The board feels this area could be improved with a seating area and repairs to the sidewalk. Dr. Zastawny will consider this offer and will let Shari know of any decisions.

Jason Burgett, URM Mobile Stroke Unit made a presentation explaining the operation of this unit. They service Monroe County with a CT unit a special crew, medications and a neurologist available via telemed. This service is invaluable by saving time for patients.

Minutes

Resolution to approve the meeting minutes of May 6, 2025. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 4-0.

Vouchers

Resolution to approve the June vouchers for payment with the following additions:
Cintas \$75.28, Nick Delvecchio \$560.01, Grainger \$860.79, HCSD \$4,900.41, Jackson Welding \$18.82, Jeff Pearce \$15.00, Larry Speer \$445.44, Tri-Delta Resources \$625.50, Runnings \$137.47, CNB, \$2,346.67. Motion made by Trustee Fowler, seconded by Trustee Zabelny 4-0.

Prepaid	\$6,572.44
TA	\$24,803.27
General	\$61,031.69
Water	\$43,217.93
sewer	\$3,465.27
Total	\$139,090.60

Adjournment

Trustee Speer made a motion to adjourn the meeting at 6:35 p.m. seconded by Trustee Fowler. Carried 4-0.

Respectfully Submitted,

Amy Harter