

**Village Board
Approved Meeting Minutes
May 6, 2025**

Present: Mayor Lee, Trustees, Fowler, Speer, Farrell, Zabelny
Village Manager Shari Wilson-Pearce
Treasurer, Maryalice Edwards
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Code Enforcement Officer, Mark Mazzucco
Deputy Fire Marshal, Ron Bragg
Asst Fire Marshal, Craig Lemcke

Guests: Debbie Hebing, Lydia Birr, Grace Egnelbrecht, Brittany Heatherington,
Jay Moden, Sharon Rhodey, Mike Sengillo

Mayor Lee called the meeting to order at 5 p.m. with Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available on Zoom.

Recreation

Trustee Farrell explained the 5K Color Run on May 17th is expected to have a very large turnout. Their department has volunteers. The Special Police may not be in attendance. The Village DPW and Town Highway Department will likely work. Trustee Farrell will reach out to the Sheriff's Office for assistance as well.

Town Park: The grand opening of The Bark Yard Dog Park is Friday, May 9th at 10 a.m. The splash park is under construction.

Library

Grace Engelbrecht, Library Director, reported she will be attending Village Board meetings. She provided their 2024 annual report. The library hosted 480 events last year, 42,000 visitors overall and 71,000 physical items borrowed.

Code Enforcement

Ron Bragg, Asst Fire Marshal, provided a report to the Board. There have been two fires at the St. Leo's apartments in the past 60 days. Ron is concerned about the resident's lack of evacuation plan awareness. The residents evacuated during the alarm, they didn't know where to go. It appears they have not done fire drills; he is seeking a schedule of their drills from management. He will keep the board updated.

Hilton East, 231 East Avenue, has had five events that have had fire department response. Their residents are not being evacuated. Ron was told by a Hilton East staff member, they do not want to evacuate their residents until the Fire Chief notifies them to do so. The NYS Department of Health has been notified and are involved to investigate these issues. Thus far, \$450 in fines due to false alarms, will be billed to them.

Foster's Restaurant had two false fire alarms and failed to evacuate their patrons; the owner is having faulty equipment repaired. Ron will follow up with the owner.

Green Lane: Parking on the street continues to be a problem. The no parking signs will be installed shortly, the law has been filed with the Secretary of State. Residents are encouraged to call the Sheriff's Department.

Mark Mazzucco is retiring this month; this is his last meeting. Congratulations and best wishes Mark!

Treasurer

Maryalice Edwards reported tax bills are expected to arrive soon for mailing. There are two parcels that have been added to the tax roll that were previously tax exempt.

Superintendent

Resolution to increase the wages of Scott Deutsch, \$1.25 per hour. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Resolution to increase the wages for Kyle DeGraeve, \$.75 per hour. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Resolution. to increase the wages for Joe Mansfield, \$.75 per hour. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Concrete Bids: Jeff Pearce reported the quotes for concrete have been obtained:

Northrup:	\$195.00 per yard
EC Concrete:	\$190.00 per yard
Orleans Concrete:	\$190.00 per yard

Jeff recommends utilizing whichever company can accommodate the DPW's needs upon demand. Jeff noted there is a shortage of drivers at each company, making it difficult to keep a schedule. The board is supportive of using the company of the Superintendent's choosing as necessary.

Pole Barn: Jeff Pearce reported the building quote has increased by \$29,000 since the initial estimate he provided for the 2025-2026 budget. He is seeking input if the board would like to decrease the size of the building or use contingency funds for the project. After some discussion, the board would like to proceed with the project as planned.

Greenlight has been making lawn repairs from their work early this year. There were several complaints from residents that their properties were not graded or seeded. This will be monitored for their progress.

Hilton Chiropractor: The property owner has asked the Village to remove the trees between 16 and 20 Main Street. The concrete sidewalk has heaved from their roots. This is private property, and the trees and concrete are the responsibility of the property owner. Trustee Speer recalls the trees may have been planted by the Village many years ago. The Village Manager will reach out to them to discuss.

Employment: Jeff Pearce reported interviews are being done for the refuse truck driver position. There is one seasonal employee coming back and another candidate is being considered. The team will discuss it upon Chad's return from vacation.

Manager

Resolution to approve the additions/changes to the Employee Handbook, Section 508. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Resolution to deposit \$10,782 into the general fund for reimbursement of administrative refunds from the Worker's Comp program. Motion made by Trustee Zabelny seconded by Trustee Speer. Carried 5-0.

Resolution to approve Trustee Speer to attend the spring NYCOM meeting on May 28th – 30th; this is a budgeted item. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Resolution to approve the 2025-2026 lease for Ciara Cannon and Renaldo Rickardo (Community Center vending machine). Motion made by Trustee Farrell, seconded by Trustee Zabelny. Carried 5-0.

Refuse Fee: Shari will provide documentation at the June meeting for the Board's consideration.

Frontier Fiber: Shari has attempted to schedule a meeting with Frontier to discuss their plans to install fiber. They have not committed to meet. There is not enough room for them to work within our right of way; we have asked Frontier to work with Greenlight but cannot confirm this has taken place. Frontier is working and soliciting in the Village without proper permits, the Village Manager will address this with her contact.

Parma Union Station: At the April 9th meeting, the board discussed a proposal by the developer of North Parma Station to tie into the Village sanitary sewer system. This has been discussed over the last several years with previous boards. The Village Board is not interested in allowing the developer to tie into the sewers.

Ambulance: Shari Pearce reported the next meeting is scheduled for May 14th. The Town of Parma's attorney is still drafting the necessary documents to create a tax district. Trustee Speer noted there are many questions that should be answered before the tax rate is determined and boundaries for service also need to be developed.

6:00 p.m. Public Forum

Mayor Lee opened the public forum at 6:00 p.m. Trustee Zabelny read the procedures.

Brittany Heatherington and Jay Moden reside at 223 Lake Avenue are concerned about a tree that belongs to their neighbor at 2 Peach Blossom Road South. She explained that six years ago the tree was partially removed by the owner, now the remainder of the tree is dead and is a hazard. She said she and her husband are afraid the tree will fall in their yard where their children play and could also bring the overhead wires with it. They have been told by an arborist that the tree is hazardous, they want the tree removed. Sharon Rhodey, owns the tree. She stated she thought the issue was taken care of when she had the majority of the tree removed in 2019. This was at the satisfaction of the Village Board. It cost her \$7,000 and bankrupted her. She feels the tree base will rot and, if it falls, it will fall in her yard. She explained she is going into hospital and expects to recover at the end of June. It was suggested that she contact RGE for their consideration of removing it due to the power lines. Ms. Rhodey stated RGE was satisfied with the work done to the tree in 2019. Ms. Heatherington stated that the neighbor is not being pressured to adhere to the Village code about property maintenance and public safety. It was explained that the Village personnel cannot work on private property and an independent tree study should be done to determine if the tree is a safety hazard. The DPW Superintendent will contact RGE for their input and the Village Manager may contact an arborist. Ms. Heatherington granted permission to allow access to their property to inspect the tree. Shari Pearce told both neighbors that they should not be present during the inspection; to keep the process unbiased.

Debbie Hebing, 315 Parma View Drive, asked if there is an issue with the Special Police? Trustee Fowler explained two officers have committed to attend the May 17th race. The Village Manager has received word that there have been severe changes with staffing in the department,

but details have not been provided. The Village DPW and Parma Highway Department will handle the race. She asked for an update on the application of Dunkin' at 144 South Avenue. Mark gave a brief explanation of the changes in parking, she was informed she can come to the Village Office and review the application and drawings.

With all persons being heard, Mayor Lee closed the Public Forum at 6:29 p.m.

Minutes

Resolution 11 to approve the meeting minutes of April 1, 2025. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

Resolution to approve the meeting minutes of April 8, 2025. Motion made by Trustee Fowler, seconded by Trustee Speer. 5-0

Vouchers

Resolution to approve the May vouchers for payment, First Bankcard, \$2,760.21, HCSD, \$4,179.65, Hilton Fire Dept, \$25.00, Lamont Awards, \$18.75, Orleans Ready Mix, \$4,023.00, Gregory Steinmetz, \$300.00, Thru-way Spring, \$2,087.88, Tri-Delta Resources, \$135.00, Stedman Family Trust, \$25.43, Jeff Pearce, \$16.98, Comfort Windows, \$2,349.00. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Prepaid	\$9,585.12
TA	\$30,412.27
General	\$82,828.08
Water	\$41,891.23
sewer	\$5,949.31
Total	\$170,666.01

There being no further business, Trustee Fowler made a motion to adjourn the meeting at 6:30 p.m., seconded by Trustee Farrell. Carried 5-0.

Respectfully Submitted,

Amy Harter
Deputy Clerk

