

**Village Board
Meeting Minutes
September 6, 2022**

Present: Mayor Lee, Trustees, Fowler, Farrell, Speer, Zabelny
Village Manager Shari Wilson- Pearce
DPW Superintendent Jeff Pearce
Asst Superintendent Chad McManus
Code Enforcement Officer Mark Mazzucco
Deputy Clerk Amy Harter

Absent: Treasurer Maryalice Edwards

Guests: Tom Venniro, John Lemcke, Steve Speer, Chief Carris, Dr. Cushman, Ed Barth,
Tom Furtner, John Caufield

Mayor Lee called the meeting to order at 5:00 p.m. with the pledge of allegiance followed by a moment of silence.

Recreation

Tom Venniro updated the board on their events as they transition into fall. The Halloween Celebration will be held on October 31st. The Christmas Celebration will be held December 10th.

Ambulance Service Discussion

Tax District/Ambulance: The Hilton Fire District Commissioners and Monroe County Medical Director Dr. Jeremy Cushman were present to discuss this issue.

Dr. Cushman is Medical Director for the Monroe-Livingston Region, Monroe County, and dozens of fire and EMS agencies. In addition to administrative medical direction, he provides medical support and scene response for all law enforcement, fire department, and special operations teams in the City of Rochester and Monroe County.

Dr. Cushman explained that about 70% of 911 ambulance calls are transports. There is no funding for readiness costs; the agencies have a staffing crisis, and they are just breaking even financially. Since 2006, there have been 14 agencies that have stopped their services; 25 ambulances have stopped running. This has put a strain on the remaining agencies. Without an ambulance service available, the impact to the fire department is severe. He stated he has the utmost confidence in Monroe and CHS.

Trustee Fowler asked if the board sought proposals, can the Village appeal to the state to allow another service to come in? Dr. Cushman stated there are two options: 1. The Certificate of Need cannot be amended. 2. The municipality can take over the certificate of need, and the Village can assume all costs and responsibilities and the Village can contract out to entity that provides services. Trustee Fowler would like ability to use a provider closer to Hilton.

Mayor Lee asked if there is a need to have the ambulance here 24/7. Chief Carris stated the response time is 4 minutes if the ambulance is in the firehouse; if a backfill is coming from another location the response time would be at least 9-10 minutes. Trustee Fowler asked if ALS is a critical service, could we possibly have 12 hours on & 12 hours off. Chief Carris responded that calls can be worse or not as bad as reported; without ALS, wait time can be longer for another fly car to respond.

Trustee Zabelny is questioning the cost to residents for a service they may never need. Mayor Lee agreed; senior citizens cannot afford another tax.

Trustee Fowler asked if Dr. Cushman he is available to attend meetings for the public, he said he would.

Shari Pearce explained the timing is extremely tight to hold public meetings and a referendum for both the Village and Town and asked if the agreement between the Fire District and CHS can be extended? John Lemcke answered it likely could be. It was said at the previous board meeting, if CHS leaves Hilton, they will not come back. John Lemcke said if CHS leaves, they will have a surplus of ambulances elsewhere such as Henrietta, where there are more calls. Shari then asked where our community stands if CHS leaves? John Caufield answered Monroe Ambulance would not leave us without services.

There was a discussion on how the financial deficit was realized. When Greece Volunteer Ambulance contracted with Hilton Fire District, they covered the area outside of the Fire District boundaries. CHS then took over and eventually lost the Lakeshore Fire District. (Monroe Ambulance contracted with Greece). Shari Pearce asked if the fire department would allow another agency to be housed inside their building. John Lemcke answered it is open to all agencies, but said Monroe prefers to be more mobile. It was also mentioned that if paid paramedics are added to the Hilton Fire Department, a minimum of four members would be necessary and patients cannot be transported. This will increase the Fire District tax with minimal benefit to the community.

Code Enforcement

ZBA: Mark Mazzucco explained the upcoming Zoning Board meeting will address the Conditional Use Permit for 100 East Avenue, which is a dog breeding business. This is a very convoluted subject.

The board discussed the difficulties surrounding this application. The resident has run a dog breeding business without approval. She said she received a verbal approval before she moved her business in that an approval wasn't necessary. There is no documentation of such an approval. The Code Enforcement Officer found out she was running a business "illegally" and she was required to appear before the ZBA.

903 Hilton Parma Corners Rd: Mark reported progress being made cleaning up the property. The porch and garage are being repaired. The homeowner must be showing progress every 10 days.

Family Dollar store: The store remains closed due to a fire in July. Mark noted there have been dumpsters brought in and items inside the store wrapped and on pallets. There is no timeline for their re-opening at this point.

Public Forum

Mayor Lee declared the meeting open for public comment at 6:00 p.m. There was no one present; therefore, Mayor Lee promptly closed the public forum.

Treasurer's

Resolution: to authorize the treasurer to re-appropriate \$48,790 from 2021-2022 budget and amend the 2022-2023 budget for the cost of the water meters, the monies are from the workers compensation refund to the water fund. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

F510 Revenue	\$48,798
F960 Appropriations	\$48,790 (F28340.4B)

Resolution: to amend the 2022-2023 budget to increase the revenue the amount budgeted the prior year from the equipment reserve to offset the purchase of the heavyduty lift. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried unanimously, 5-0.

A511 Appropriated Reserves	\$47,812.45 (Equipment reserve)
A960 Appropriations	\$47,812.45 (A21620.20)

DPW

Jeff Pearce reported he has two employees that have reach their six-month review, he recommending Nick Mucci and Zack Klein receive a \$1.00 per hour wage increase.

Resolution to increase the wage of Nick Mucci \$1.00 per hour. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried unanimously, 5-0.

Resolution to increase the wage of Zack Klein \$1.00 per hour. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Summer hours: Jeff is recommending the DPW employees continue to work four 9-hour days with a shortened day on Friday to take advantage of the daylight hours. This would continue through September 30th.

Resolution to authorize the DPW Superintendent to extend the summer hours through September 30th. Motion to approve made by trustee Fowler seconded by Trustee Speer. Carried unanimously, 5-0.

Jeff Pearce reported there are three large trees that need to be removed on Sunny Slope Drive and Little Tree Lane. The estimates were between \$4,000 - \$8000, chipping not included. Jeff prefers his department remove them. He will discuss it with this department before committing.

Eagle Scout Project: Will Green thanked the board for providing the materials to repair the outdoor classroom behind Quest Elementary. This was his Eagle Scout project. The board thanked him for his hard work. Jeff noted woodchips will be brought down by DPW. The Hilton Central School District provided two yards of concrete for this project.

Manager's Report

165 Collamer Road: Shari Pearce reported the final draft of the Intermunicipal Agreement has been completed and circulated to the board members by email. The next step is to schedule the closing and to authorize the Vice-Mayor to sign the appropriate documents.

Resolution to approve the Intermunicipal Agreement for the shared use of the property located at 165 Collamer Road. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0-1, Mayor Lee abstained.

Resolution to authorize the Vice-mayor to sign the closing documents for 165 Collamer Road. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried 4-0-1, Mayor Lee abstained.

Resolution to approve the Intermunicipal Agreement for building department services as presented. Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

ZBA Resignation: Shari reported, Patricia Holenbeck, a long-standing member of the Zoning Board of Appeals has submitted her resignation due to family obligations.

Resolution to accept the resignation of Patricia Holenbeck from the Zoning Board of Appeals with regrets. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried unanimously, 5-0.

Shari reported a past member of the Zoning Board of Appeals has expressed interest in becoming an alternate member of the ZBA. With the resignation of Patricia Holenbeck, Shari is recommending appointing Shelly Kordish to complete the remaining term through March 31, 2023.

Resolution to appoint Shelly Kordish to fill the term of Patricia Holenbeck, the term expires March 21, 2023. Motion made by Trustee Farrell, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Newsletter: Trustee Farrell has received the letters for the upcoming newsletter. This should be ready by mid-September. It will be available on-line and at Tops, Hilton Family Diner and Hilton Family Pharmacy.

Zoom: Governor Hochul has announced changes to videoconferencing will be made public on September 12th. There will be a class at the NYCOM conference pertaining to this topic. Shari will update the board upon her return.

Wages: The board has been considering a wage increase for the employees. Shari is recommending a 6-year program, this would allow the employees to see the cap of the wage scale. A cost of living would still be given annually. Trustee Speer suggested using the Village of Brockport's wage scale as a guide. Shari suggests using the ARPA monies or the contingency fund to bridge the gap during this budget year. The board has asked Shari to create a wage scale for their review at the October meeting.

Resolution to hold a special meeting to discuss employee wages on October 12th at 4 p.m. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously, 5-0.

Archer Drive parking: The resident of 9 Archer Drive asked the board to reconsider the law prohibiting street parking. Shari and Mark agreed that changing the law will recreate the parking problems. The board has agreed not to make any changes to our existing law. This decision is based on the previous traffic problems this caused, specifically the two vehicle accidents that occurred. A letter will be sent explaining the outcome of the request.

Vouchers

A motion was made by Trustee Fowler, seconded by Trustee Zabelny to approve the vouchers with the following additions: Maryalice Edwards \$20.00, First Bankcard \$3351.24, Hilton Napa \$327.00, Jackson Welding \$16.42, Shari Pearce \$20.00, Cody Pierce \$22.46, Villager Construction \$4446.00, Jane Gates \$2.99, David Dix \$64.56. Motion Carried unanimously, 5-0.

Prepaid	\$6,597.95
TA	\$31,290.90
General	\$213,370.76
Water	\$45,587.33
sewer	\$2,962.84
Total	\$299,809.78

Minutes

Resolution to approve the August 2nd minutes. Motion to approve made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously, 5-0.

Resolution to approve the August 22nd minutes. Motion to approve made by Trustee Farrell, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Adjournment

There being no further business, Mayor Lee asked for a motion to adjourn. Motion made by Trustee Fowler, seconded by Trustee Speer to adjourn at 7:20 p.m. Carried unanimously, 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk