

**Village Board
Meeting Minutes of
August 2, 2022**

Present: Mayor Lee, Trustees, Fowler, Farrell, Speer, Zabelny
Village Manager Shari Wilson- Pearce
DPW Superintendent Jeff Pearce
Asst Superintendent Chad McManus
Treasurer Maryalice Edwards
Code Enforcement Officer Mark Mazzucco
Deputy Clerk Amy Harter

Guests: Reg Allen, CHS Ambulance Service, Linda Viney

The meeting was held in person and via Zoom.

Mayor Lee called the meeting to order at 5:00 p.m. with the pledge of allegiance followed by a moment of silence.

Recreation

Christmas Event: Tom Venniro was not present. Shari Pearce reported Main Street and Hovey Square will be closed on December 10th from 2-5 pm. for the *Hilton Holiday Celebration on Main and Tree Lighting*. The parking lot will remain open for the businesses in the area.

Summer bash: This event was held on Friday July 29th and was huge success.

Code Enforcement

Code Enforcement: 52 Underwood Avenue has been secured and the safety placard has been installed. Mark Mazzucco noted all of the Village's responsibilities have been met. Mark reported that he has cited four properties that are in violation of the property maintenance code. He will continue to follow up on each address as needed.

Fire: Family Dollar store is closed until further notice due to a fire in July. It is not known how long the renovations will take.

ZBA: The next meeting will be held on August 16th, to review a conditional use permit.

Treasurer

Budget adjustment: Maryalice Edwards provided the following adjustments to the 2021-2022 year end budget:

Resolution to approve the year end budget adjustments. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 5-0.

A1132040	\$1,600.00	A1101040	-\$1,300.00
		A1121040	-\$300.00
A113251A	\$30,476.82		
A113254C	\$4,526.54		
A1142040	\$1,199.45	A1132520	-\$35,003.36
A1144040	\$2,365.43		
A1191040	\$3,802.00		
A1194040	\$1,237.50		
A1195040	\$213.46		
A1362010	\$6,791.20	A116204A	-\$8,817.84
A1362040	\$2,592.44		
A1751040	\$589.06		
A1903040	\$4,127.97		
A1906040	\$22,455.22		
		A1801040	-\$12,958.16
		A1901040	-\$15,359.00
		A1904040	-\$8,238.73
A2511020	\$5,578.33		
A251824A	\$14,633.42		
A2816010	\$37,726.55		
		A251104A	-\$57,938.30
A2518240	\$948.48	A2541040	-\$948.48
A2514240	\$1,934.52		
A2514210	\$1,284.24		
		A2514220	-\$3,218.76
A2711020	\$450.00	A2711040	-\$450.00
A2711010	\$50,256.31		
		A251101A	-\$50,256.31
A2841040	\$30,212.80		
		A1199040	-\$30,212.80
A2854040	\$372.00		
A2814040	\$707.34		
		A2856040	-\$1,079.34

F2834040	\$43,418.42	F1195040	\$2.00
		F1831010	\$4357.66
		F183104B	\$1255.72
		F1832040	\$25322.51
		F1834010	\$6944.19
		F1903040	\$875.24
		F1904040	\$660.00
		F1906040	\$4001.10
G1144040	\$16,436.18		
G 2812020	\$2,630.48		
G281204B	\$906.94		
G1811010	\$151.54		
		G1812010	-\$11,546.87
		G1906040	-\$8,426.26
		G1904040	-\$151.54

DPW Superintendent

Resolution to increase Vicky Taylor \$1.00 for her six-month step program. Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Resolution to authorize the Superintendent and Asst. Superintendent to attend the fall Public Works school on October 3rd – 5th. Motion made by Trustee Zabelny, seconded by Trustee Farrell.

Resolution to send the following items to auction: Motion made by Trustee Speer, seconded by Trustee Fowler, carried unanimously 5-0.

- 3 mud pumps
- 2 stroke jumping jack
- Tire change machine

Resolution to purchase an exterior cabinet from O’Connell Electric company for \$7700.00. This will be for charge station on Railroad Ave and will eliminate the plywood panel. Trustee Speer, seconded by Trustee Farrell, Carried unanimously 5-0.

Resolution to purchase shoring from Prospan at a cost of \$8,080.00 plus additional materials (air compressor, boards). Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Manager's report

Land for purchase. On Friday July 28, Shari determined that drawings from Schultz Associates had proposed sewer easements granted to Jamie Coonan. This was never discussed nor agreed upon. Shari inquired with Kris Schultz as to how this came about. Kris explained that Mr. Coonan called him and said he is the property owner and needs sewer easements to be granted to him. These easements will be removed. Shari is recommending the sewer run to the north which will remove the village from any easements if Parma decides to grant easements in the future. The

Intermunicipal agreement will be ready this month, closing proposed for September.

Special Police: A new member is joining soon; she lives in the Village and comes highly recommended.

Newsletter: The newsletter will be provided online; each department is responsible to provide content to Trustee Farrell for preparation. The office staff will place the issue online and hard copies will be available at Tops Market, Hilton Family Restaurant, and the Village Office. Unionville Station residents will receive an email copy from the Homeowners Association.

Wage Brackets: Shari Pearce reported the management team met last week to discuss wages. Many employers are having difficulty finding candidates to fill positions in all aspects of business, this has driven wages up substantially in recent months. The current starting pay at the DPW is \$16/hour with a cap of \$22/hour. Shari conducted a survey with the surrounding Villages; most are paying \$18 - \$20/hour. The Town of Parma's starting pay is \$22-\$23. The management team is recommending a starting wage of \$18/hour with a cap of \$25 and requiring a CDL as a condition of employment. The NYSDOT will soon require training of all CDL applicants be done by the DOT. The cost will be substantial, likely in the range of \$4,000 per candidate. It was suggested that a clause be added to our handbook: If the Village pays CDL training costs and the employee does not complete two years of employment, the employee must reimburse the costs of obtaining their CDL. The board stated they want to wait until budget time to for further wage discussions.

Walt Horylev Civic Beautification Award: Mayor Lee nominated the Hilton Garden Club to receive this year's award, the board unanimously agreed.

Resolution to award the Walt Horylev Civic Beautification Award to the Hilton Garden Club. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Automated water meters: The Village have installed approximately 230 meters thus far. Great job by both the office and DPW. The goal is 400 meters per year, with completion in four years.

Public Forum 6:00 p.m.

Hart Thomas, 9 Archer Drive was present to address a parking situation in his neighborhood. He has a need for additional parking due to the number of drivers that reside in his home. Parking on both sides of Archer Drive is prohibited. Mr. Thomas has no additional parking options for visitors. He has received a number of parking tickets for his guests that have parked in the road. He is seeking assistance from the Village Board to consider an amendment to allow some on street parking. The board agreed to discuss this issue at the September 6th meeting.

Paid Ambulance Service: Mr. Reg Allen from CHS Ambulance was present to discuss the proposal for paid ambulance service within the Village and Town. A power point presentation was provided, there were several participants on Zoom. CHS is experiencing a shortfall of funding. The Hilton Fire District is proposing the creation of a tax district to fund ambulance service. At this time, the Hilton Fire District has a contract with CHS to have an ambulance housed at the Fire Department to be available to the community. CHS pays \$1400 per month to the Hilton Fire District for this purpose. The Hilton Fire Department used to provide a volunteer ambulance service to the community but after falling short of meeting calls at 80% it was decided that service needed to be turned over to a full-time ambulance service. An RFP was awarded to Greece Volunteer Ambulance. After that contract was fulfilled, CHS became the ambulance service for the area, with Monroe acting as their backfill and exclusively handling all residents of Hilton East Residential Home. CHS is now reaching the end of the the current contract and the Village and Town are faced with creating a tax district for the residents. Parma created a district for the south side of Peck Road to the south boundary line of Parma and Ogden, which is being serviced by Gates Ambulance. If the Town and Village create a tax district, CHS will continue to be housed at the Hilton Fire Department. Residents would receive their services including lift assists and will receive a deduction of \$150 per hospital trip from their insurance fees. There were 11 people on Zoom. Mr. Allen explained they were former disgruntled employees, they insulted Mr. Allen about the management of CHS. There was one honest question from Zoom.

A report will be provided to the board with the numbers of calls within the village. The board will consider this request and the item will be placed on the September agenda.

Minutes

Resolution to approve minutes of July 5th as amended. Motion to approve as amended made by Trustee Speer, seconded by Trustee Farrell. Carried unanimously, 5-0.

Vouchers

Resolution to approve the August vouchers for payment with the following additions:
Steve Catone, \$190.00, Jackson Welding \$16.82, Joe Johnson \$573.44, SGM \$35.00, Tolls by Mail \$10.77, Tops Markets \$3.78 Motion made by Trustee Zabelny, seconded by Trustee Fowler. Carried unanimously, 5-0.

Prepaid	\$4,234.70
TA	\$31,290.90
General	\$116,579.50
Water	\$38,821.71
sewer	<u>\$341.44</u>
Total	\$191,268.25

Discussion

Carnival: Mayor Lee thanked the DPW staff for their efforts in preparation for the event.

Resolution to authorize the Village Manager to advertise a special Village Board meeting on August 22nd at 4 pm to discuss the proposal for a paid ambulance tax district. Motion to approve made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Adjournment

There being no further business, a motion to adjourn at 7:30 was made by Trustee Zabelny, seconded by Trustee Speer. Carried unanimously, 5-0.

Respectfully Submitted,

Amy Harter
Deputy Clerk