

JENNEJAHN LODGE RENTAL AGREEMENT

Name: _____ Group / Organization _____

Address: _____ Zip Code: _____

Daytime phone _____ Evening Phone _____ Cell Phone _____

Rental Date _____ Time _____ am/pm to _____ am/pm.

Is this a Surprise Party? _____ Anticipated Attendance (Max. 99): _____ Alcohol Served? _____

FEES:

\$300.00 Friday-Saturday-Sunday and Holidays **plus** \$75 Security Fee

\$250.00 Monday through Thursday **plus** \$75 Security Fee

\$75.00 Security Deposit is refunded one week AFTER the reservation and lodge is found clean and damage free.

***\$25 Cancellation Fee

- **Payment in full must be made within 5 days of your reservation. Reservations not paid within 5 days will be cancelled without notice.**
- We accept Cash, Checks and Credit/Debit Cards. There is a 2.95% fee added to credit/debit card charges. Please make checks payable to: Village of Hilton.

Amenities include:

- 18 six-foot rectangle tables and 80 folding chairs
- Full operable kitchen including stove, refrigerator, microwave
- Fireplace with wood provided for you
- Two indoor restrooms, one with child changing table
- Cleaning Supplies: Trash cans, broom, mop, and bucket

Cleaning:

You are responsible to sweep, mop all floors and clean all surfaces. Please use the trash cart and recycling bin provided. Failure to do so will result in the forfeiture of your security deposit of \$75. Damages costing more than \$75 will be billed to you.

Decorations:

No wall or ceiling decorations are permitted. No tape, tacks, nails, or glue.

Alcohol:

Please sign the attached form if you are having alcohol. If you are not serving alcohol, place an "X" across the form and initial.

Responsibility:

Once you have accepted the key, you are responsible for the lodge. Please lock all doors and windows upon exiting.

Rental Day:

Keys are provided day of reservation only. Keys will not be given prior under any circumstances.

We will call you approximately two days prior to your event.

Signature of responsible party _____ Date _____

FOR OFFICE USE ONLY:

Fee \$ _____ Sec. Deposit \$ _____ Photo ID _____ Cash _____ Check # _____ Credit Card _____

Date _____ Approved by _____

JENNEJAHN LODGE – APPLICATION FOR ALCOHOL PERMIT

Application Date: _____

Name of Representative: _____

(Must be 21 Years of Age)

Day Phone: _____ Cell Phone: _____

Rental Date: _____ Time: _____

*New York State Law = Alcohol cannot be dispensed to minors under the age of 21 yrs.

***NO ¼ or ½ barrels/tap systems.**

I do hereby certify that I have been duly authorized by the above-named organization to enter into agreement with the Village of Hilton and will be responsible for upholding the rules for the dispensing and consuming of alcoholic beverages.

Signature of Representative

NOTE: The consumption of alcoholic beverages within the boundaries of the Village of Hilton’s Park is limited to the immediate area of the Jennejahn Lodge.

**JENNEJAHN LODGE
APPLICATION FOR INDEMNITY & HOLD HARMLESS**

Name of Renter

Date of Event

To the fullest extent permitted by law, the Renter shall indemnify and hold harmless, and defend the Village of Hilton, the Owner and their agents and employees from and against all claims, or actions based upon property damage, personal injury resulting from any acts, omissions, or any other matter whatsoever of the above-mentioned renter, its members, guests and invitees, and anyone directly or indirectly employed by renter while on the premises of the Jennejahn Lodge and/or Village of Hilton Community Center in the Village of Hilton.

This agreement shall include indemnity to the Village of Hilton for all costs, counsel fees, expenses or any other liability whatsoever, which may be incurred by the Village of Hilton as a result of the above-mentioned renter's use of the Village of Hilton facilities. The Village of Hilton is hereby named as an additional insured on a primary and non-contributory basis

Renter

Address _____

Signature/Title _____

Date _____